

Bicycle Retrieval Form

UIC Facilities Management

Name Last

First

MI

Date

UIN

Bicycle Registration # (if applicable)

When and from where was your bicycle removed?

Please provide a description of your bicycle, making note of any defining features:

Check one:

I have paid all applicable fees

No fees have been assessed

I understand that UIC is not responsible nor liable for any bicycle that has been damaged prior to or after collection, or while in storage. All bicycles will be purged from storage 90 days after they have been collected. UIC is not responsible nor liable for any bicycle that has been prged from storage after the 90 day limit.

Signature

Date

For office use only

SR#

Employee

Date